

## LICENCE, TRAINING AND SERVICES AGREEMENT FOR THE OUTCOMES STAR™

This is a quick summary of the terms of use for the Outcomes Star family of tools and for Star training and services from Triangle. This should be shared with all members of staff using the Star in your organisation.

### Outcomes Star™ copyright information

In order to maintain quality and ensure that any tool named 'Outcomes Star' has been through our rigorous development process, the Outcomes Star and any associated tools or services from Triangle are copyright protected.

This means you must not:

- Copy the Stars and produce derivative works
- Modify or adapt the Stars in any way
- Translate materials without agreement from Triangle.

If you reproduce the Outcomes Star intellectual property in any way, you must acknowledge Triangle's copyright. If you enter Star data into a software system, the provider of that system must be approved by Triangle.

All members of staff using the Star must have a Star licence and be trained by a licensed Star trainer.

### Outcomes Star™ licence types

Licence fees allow us to invest in support for organisations to use the Star well and in the ongoing development of the Star itself.

All licence types provide:

- Access to full-length documentation for all published Stars via the Star Online's web portal
- Permission to use these with service users to record and display Star readings in the Star graphic and to produce reports aggregating these readings
- Permission to reproduce the Star graphic and Scales within assessment and case management paperwork.

### The three main types of licences available (with key features and differences between each)

**1 STAR ONLINE SYSTEM LICENCES**  
Access to the full Star Online web application including the ability to complete the Star on-screen with service users, quick data entry options, and ready-made outcomes reports

**2 BASIC LICENCES**  
Permission to use the Star on paper with service users and analyse the data in a spreadsheet, or to incorporate the Star into in-house software, in line with Triangle's approval framework

**3 LICENCES TO USE THE STAR WITHIN THIRD-PARTY SOFTWARE**  
Access to the Star within licensed third-party software (software providers who Triangle have licensed to provide Star functionality in line with our licensing framework)

### Star licence terms

Appropriate licenses must be purchased before Star training takes place. If payment is not received in time, a licence term will start but the account will not be activated until payment is received.

- The licence fee is non-refundable once you have accessed the materials
- The standard licence term runs for one year and will be automatically renewed unless you tell us otherwise
- Additional licences can be added at any time.  
Licences can be reduced only at annual renewal

If licences are terminated or expire, organisations must destroy all Star materials in all formats and stop using the Star. Historic data collected from Star assessments can continue to be used.

### Training terms

When any booked training needs to be cancelled or postponed, Triangle will:

- Charge half of the agreed fee plus any expenses already incurred, if you tell us between 6-15 working days in advance of the date
- Charge three quarters of the agreed fee plus any expenses already incurred, if you tell us 5 or fewer working days in advance of the date.

If your service plans to use a version of the Star that is different to the version covered in Star training, we strongly recommend you talk to Triangle first so we can advise on its suitability and any additional training needs.

### Data protection

Triangle is registered with the Information Commissioner's Office in the UK. We adhere to the General Data Protection Regulation (GDPR) and will protect your person identifiable information accordingly.

### Still have some questions?

Please contact us, and we will be happy to talk with you.

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